

## FETC: TOURIST GUIDING NQF L4 (71549)

### THE FULL QUALIFICATION IS OFFERED IN TWO PROGRAMMES:

➤ **PROGRAMME 1: Basics of guiding**

This programme focuses on gaining an overview of South African, health and safety, customer care and research methodologies. The student will be required to present a 45-60 minutes walking tour on a prominent cultural tourism site (for example Constitution hill, Liliesleaf, Voortrekker monument). A *Culture site guide certificate NQF L4* is issued upon achievement of this programme as an additional incentive. The student can submit application to register as guide (takes approximately 4-6 weeks to receive badge). At this stage the guide is only allowed to conduct tours on the selected site.

➤ **PROGRAMME 2: Advanced guiding course**

In this course the students need to present a 1 hour highlight tour of a city (in a vehicle with a driver). The meet and greet at airport/harbour/train station, hotel check-in/out, managing groups, itinerary design, legislation, ethics, statistics and business aspects, etc. will also be covered. The provincial course is also included in this programme. Upon successful completion the guide will be able to submit the *FETC: Tourist Guiding Certificate* and register as a provincial guide.

### BOTH PROGRAMMES WILL INCLUDE THE FOLLOWING:

a) ***Completing a theoretical component***, workbook (similar to class room activities) and relevant online self-evaluation tests. DVDs with material and resources for research (video clips, articles and other documents required) will be forwarded.

b) ***Completing practical tasks*** in preparation of tour presentations (walking and city tour) and gaining other skills required. If the student already has guiding experience he/she will be exempted from certain requirements according to the assessor's discretion. The Workplace guide (with full instructions for each program) is to be completed in the student's own time and expense. The course has been designed to be cost effective without compromising quality and experience. A virtual tour reduces practical research (however, please note that you are required to have physically visited and researched your site, city and other important places in the province) . Apart from submitting these practical task guides, it will also be required to video-tape the various

presentations to be included in the Portfolio of Evidence. All to be posted to us upon completion for evaluation.

c) **Completing online multiple choices examinations.**

**DURATION**

It will depend on each student's pace and commitment. It is possible to complete the Basics of Guiding in 6-12 weeks and the Advanced Course in 3-6 months. We will assist with suggestions how to fast forward the various sections based on your current knowledge and skills.

➤ **ADDITIONAL PROVINCIAL COURSES:**

Once registered as a Provincial Guide, it is required to study the material for other provinces that the Guide wishes to conduct tours in. Upon completion of all 9 provinces the Guide will be known as a **National Guide** able to guide anywhere in South Africa.

Please feel free to contact us for any additional information.

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**IN SOUTH AFRICA**

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